

From: maness3@att.net <maness3@att.net>
Sent: Thursday, February 21, 2019 4:07:08 PM
To: Karen Hall
Cc: William Overton; Michael Maness; Sharon Howell; Dale Wainwright
Subject: Question on Confidential

Dear OR Coordinator,

Forgive me for what appears to be confusing, at least to me.

Just to be sure, it appears that Mr. Overton wants me to formally request for what **he considers to be confidential**. I am not sure from his email. He is adamant about not wanting additional questions. So, just to cover my bases here, and respond within 61 days as he requires, I am **AGAIN stating that I do NOT expect and have never asked for confidential information**, but—as a formal request—I do want to know **ALL that must be redacted in the request**, that he feels must be redacted, each item, if not obvious in the response. I hope that meets Mr. Overton's requirement, as he was unclear on what precisely meets his requirements for response.

I do not need to be consulted any more on confidential material within the request—for God's redact! I have said this many, many times—feel free to redact.

What precisely is confidential—and must be redacted—is not confidential, and I want to know what must be redacted from that very simple request of who is graduated from the TDCJ seminary program data.

Reminder: the initial request was for the names, TDCJ#,s, and dates of graduation of all of the offenders in the TDCJ Seminary Program, plus who failed, and/or dropped out. If location of "where sent" is a problem, no need, as Mr. Overton has now indicated.

Also, included in the original request was the TDCJ Policy on selection and administration of the program, for the chaplains, Chaplaincy HQ, units, forms inmates/chaplains fill out, etc.—which I still have not gotten—which was in a couple of PDFs when I was TDCJ chaplain processing them. That could have emailed the day after the request. Of course, that is not confidential.

This is extremely important information regarding this one-of-a-kind program in Texas, and esp. as many consider it unconstitutional. Mr. Overton, I am sure, is a good attorney and means well, but we have not communicated well on this very, very simple request. However, it is very informative that the TDCJ seminary program graduates' location is, in fact, confidential according to Mr. Overton. That kind of makes the Baptist Seminary program a top-secret missionary affair.

One more additional request: if not in the written policy you all shall be sending sometime, are there any reports on/from the inmate graduates (from graduates or unit chaplains or unit wardens, or anyone) that are sent AFTER graduates are on assignment at the units? Yes or no, will be fine at this time; and if yes, what kind and frequency, and the policy on that please?

Sincerely,

Michael G Maness
409.383.4671
Maness3@att.net
www.PreciousHeart.net

William Overton

From: maness3@att.net
Sent: Friday, February 15, 2019 7:24 PM
To: William Overton
Cc: Karen Hall; OGC Open Records; Sharon Howell
Subject: RE: Public Information Request - confidential

CAUTION: This email was received from an EXTERNAL source, use caution when clicking links or opening attachments. If you believe this to be a malicious and/or phishing email, please contact the Information Security Office (ISO).

Mr. Overton,

What precisely do you believe is confidential about the request?

I would like to know what is considered confidential in the already limited request.

I make that request now, too. Sir, as in the past, "what is confidential" is not confidential, perhaps before your time with the esteemed TDCJ counsel's office, as that has already been decided by the Texas AG.

Names & TDCJ#s are not confidential. Nor graduation dates--goodness.

You could have spelled that out to avoid further delay.

I am willing to adjust, as proven in previous emails when we discussed SS#, and now the several times your office has asked about SS#s. Normally, those have not even been asked about, just redacted in the response, as most normal people are not asking about SSs, expecting redaction. Redaction of confidential material in a request is normal, and it is normal to spell out what is redacted—except recently with me.

The only thing I suspect might be considered confidential is the location of inmate Field Ministers.

Is that it? Then I am asking if that is confidential too? Then I would like to know yes or no, please?

That is now an OR request too. In answering

And if so, you have my permission to redact it.

But I still want to know if THAT is what you consider confidential in an official response.

If something else, please, I am asking what you still consider confidential.

The request is quite narrow already.

Sincerely,

Michael G Maness
409.383.4671
Maness3@att.net

From: William Overton <William.Overton@tdcj.texas.gov>
Sent: Thursday, February 14, 2019 9:39 AM
To: maness3@att.net
Cc: OGC Open Records <ogcopenrecords@tdcj.texas.gov>
Subject: Public Information Request

Mr. Maness,

We have received your request for public information regarding TDCJ Seminary Students.

We believe your request includes information the agency believes is confidential under the Public Information Act (PIA). If you do not withdraw or narrow the scope of your request, we will seek an attorney general ruling to withhold the information we believe is confidential.

Please contact me and let me know if you want to:

1. Receive only non-confidential information;
2. Withdraw your request; or
3. Have the Texas Attorney General rule whether the information we believe is confidential under the PIA may be released.

Thank you,

William Overton
Assistant General Counsel
Texas Department of Criminal Justice
P: (936) 437-6787
F: (936) 437-6994

The information contained in this email and any attachments is intended for the exclusive use of the addressee(s) and may contain confidential, privileged, or proprietary information. Any other use of these materials is strictly prohibited. This email shall not be forwarded outside the Texas Department of Criminal Justice, Office of the General Counsel, without the permission of the original sender. If you have received this material in error, please notify me immediately by telephone and destroy all electronic, paper, or other versions.

Texas Department of Criminal Justice
 Rehabilitation Programs Division
 Field Ministers Report for the Month of February 2019
 Darrington Unit (DA)

Field Minister	Offender # Contacts	Offender # Contacts	Offender # Contacts	Offender # Contacts
Activity	[REDACTED]			
Gate				
Keeper/Intake				
Mentoring	84			
Re-Entry/Pre-Release				
Tutoring/Peer Education	2			
Grief/Biblical Counseling	3			
Hospice/Hospital/Genat hc				
Suicide Intervention (CDO)				
Preaching/Presentation	75			
Tier-Walking	92			
Teaching Classes				
DayRoom Ministry	40			
Rec Yard Ministry				
Baptism				
Other:	117			
TOTALS	413			

Chaplain: Bright Osigwe Signature: Bright Osigwe Date: 2/26/19
 Attn: Please send report to Regional Chaplain monthly by the 25th of each month.

Texas Department of Criminal Justice
 Rehabilitation Programs Division
 Field Ministers Report for the Month of February 2019
 Darrington Unit (DA)

Field Minister	Offender # Contacts	Offender # Contacts	Offender # Contacts	Offender # Contacts
Activity				
Gate				
Keeper/take				
Mentoring	16	136	34	76
Re-Entry/Pre-Release			5	70
Tutoring/Peer			5	5
Education				
Grief/Biblical	8	12	2	
Counseling				
Hospice/Hospital/Geriatric				
Suicide Intervention (CDO)				
Preaching/Presentation				135
Tier-Walking	30	15		17
Teaching Classes	28	162		78
DayRoom Ministry	17	20	20	36
Rec Yard Ministry				
Baptism				
Other		28	119	
Chapel/Seminary				
TOTALS	99	373	185	417

Chaplain: Bright Osigwe Signature: Bright Osigwe Date: 2/26/19

Attn: Please send report to Regional Chaplain monthly by the 25th of each month.

Comments:

Texas Department of Criminal Justice
 Rehabilitation Programs Division
 Field Ministers Report for the Month of February 2019
 Darrington Unit (DA)

Field Minister	Offender # Contacts	Offender # Contacts	Offender # Contacts	Offender # Contacts
Activity				
Gate				
Keeper/Intake				
Mentoring	66	45	26	11
Re-Entry/Pre-Release				
Tutoring/Peer Education		28	519	19
Grief/Biblical Counseling	7			
Hospice/Hospital/Geriatric				
Suicide Intervention (CDO)				
Preaching/Presentation	120	360		
Tier-Walking	112	40	1	37
Teaching Classes		160	126	195
DayRoom Ministry			17	
Rec Yard Ministry				
Baptism				
Other-Chapel Dates/Sem.	55	32		8
TOTALS	360	665	689	270

Chaplain: Bright Osigwe

Signature: Bright Osigwe

Date: 2/26/19

Attn: Please send report to Regional Chaplain monthly by the 25th of each month.

Comments:

Texas Department of Criminal Justice
 Rehabilitation Programs Division
 Field Ministers Report for the Month of February 2019
 Darrington Unit (DA)

Field Minister	Offender # Contacts	Offender # Contacts	Offender # Contacts	Offender # Contacts
Activity				
Gate	263			
Keeper/Intake				
Mentoring	12	65	55	20
Re-Entry/Pre-Release			39	
Tutoring/Peer	418	93	19	
Education				
Grief/Biblical		3	38	4
Counseling				
Hospice/Hospital/Genat				
nc				
Suicide Intervention				
(CDO)				
Preaching/Presentation	178	133		
Tier-Walking	39	73		45
Teaching Classes	65	122	177	9
DayRoom Ministry		5		10
Rec Yard Ministry				
Baptism		20		
Other:Chapel		155		
Duties/Seminary				
TOTALS	975	669	328	88

Chaplain: Bright Osigwe Signature: Bright Osigwe Date: 2/26/19

Attn: Please send report to Regional Chaplain monthly by the 25th of each month.

Comments:

Texas Department of Criminal Justice
 Rehabilitation Programs Division
 Field Ministers Report for the Month of February 2019
 Darrington Unit (DA)

Field Minister	Offender # Contacts	Offender # Contacts	Offender # Contacts	Offender # Contacts
Gate				
Keeper/Intake				
Mentoring	94	48	45	12
Re-Entry/Pre-Release				
Tutoring/Peer Education			63	
Grief/Biblical Counseling	8		5	2
Hospice/Hospital/Geriatric				1
Suicide Intervention (CDO)				1
Preaching/Presentation		142	150	98
Tier-Walking	28		168	138
Teaching Classes		82	220	240
DayRoom Ministry	6	12	28	
Rec Yard Ministry				
Baptism				28
Other:Chapel Duties/Music Ministry	335			320
TOTALS	471	284	651	820

Chaplain: Bright Osigwe

Signature: Bright Osigwe

Date: 2/26/19

Attn: Please send report to Regional Chaplain monthly by the 25th of each month.

Activity	Sunday # Contacts	Monday # Contacts	Tuesday # Contacts	Wednesday # Contacts	Thursday # Contacts	Friday # Contacts	Saturday # Contacts
Gatekeeper/Intake					14		
Mentoring							
Re-Entry/Pre-Release							
Tutoring/Peer Education							
Grief/Biblical Counseling	1						3
Hospice/Hospital/Geriatric							
Suicide Intervention (CDO)							
Preaching	78						
Tier-Walking							
Teaching Classes							
Day Room Ministry							
Rec Yard Ministry							
Music/Worship Ministry	158				156		141
Visitation Reports Completed							
Baptism							
Other: _____							
Other: _____							
TOTALS	237				170		144

Comments: (Chaplain's evaluation of the Field Minister) _____ has routinely been on medical chain for _____

Field Minister: _____ is slowly growing into his position as Field Minister. He has spent much of his time at the Montford Unit due to health concerns. Due to the health issues Offender _____ seems to be struggling a little. I have hopes that he will be able to re-adjust and acclimate himself to the role of Field Minister. At this present time, I have no issues or concerns.

Field Minister Name: _____

Daily Meeting w/ Chaplain: Yes / No

Chaplain: Christopher Scates

Weekly Debriefing w/ Chaplain: Yes / No

Field Ministers Report for the Month of: February 2019 _____

Unit: Jordan/Baten

Activity	Sunday # Contacts	Monday # Contacts	Tuesday # Contacts	Wednesday # Contacts	Thursday # Contacts	Friday # Contacts	Saturday # Contacts
Gatekeeper/Intake					16		
Mentoring			2				
Re-Entry/Pre-Release							
Tutoring/Peer Education					18		70
Grief/Biblical Counseling	1	3	1	5			2
Hospice/Hospital/Geriatric							
Suicide Intervention (CDO)		1		1			
Preaching	77						141
Tier-Walking	89	56	78	59	68	53	19
Teaching Classes	78		36	44	120	120	
Day Room Ministry							
Rec Yard Ministry							
Music/Worship Ministry	216			98	336		481
Visitation Reports Completed							
Baptism							
Other: _____							
Other: _____							
TOTALS	461	60	117	207	558	173	713

Comments: (Chaplain's evaluation of the Field Minister)

Field Minister [redacted] has been a growing asset to the Chaplaincy Dept. He represents the Field Ministry program in positive light. I have no issues or concerns with

Field Minister [redacted]

Field Minister Name: [redacted]

Chaplain: Christopher Scates

Daily Meeting w/ Chaplain: Yes / No

Weekly Debriefing w/ Chaplain: Yes / No

Field Ministers Report for the Month of: February 2019

Unit: Jordan/Baten

Activity	Sunday # Contacts	Monday # Contacts	Tuesday # Contacts	Wednesday # Contacts	Thursday # Contacts	Friday # Contacts	Saturday # Contacts
Galekeeper/Intake							
Mentoring	11	18	8	13	8	15	7
Re-Entry/Pre-Release			1	2			
Tutoring/Peer Education		2	2	1			
Grief/Biblical Counseling	23	11	15				
Hospice/Hospital/Geriatric							
Suicide Intervention (CDO)							
Preaching							
Tier-Walking	15	33	15	24	11	15	11
Teaching Classes					39	120	64
Day Room Ministry	13	14	12	13	3	9	8
Rec Yard Ministry							
Music/Worship Ministry				98			
Visitation Reports Completed							
Baptism							
Other: _____							
Other: _____							
TOTALS	62	77	53	141	61	159	90

Comments: (Chaplain's evaluation of the Field Minister)

Field Minister [redacted] has had growth since arriving on the unit. He working well with the other Field Ministers. At this time, I have no issues or concerns with Field Minister [redacted]

Field Minister Name: [redacted]

Daily Meeting w/ Chaplain: Yes / No

Chaplain: Christopher Scales

Weekly Debriefing w/ Chaplain: Yes / No

Field Ministers Report for the Month of: February 2019 _____

Unit: Jordan/Baten

Activity	Sunday # Contacts	Monday # Contacts	Tuesday # Contacts	Wednesday # Contacts	Thursday # Contacts	Friday # Contacts	Saturday # Contacts
Gatekeeper/Intake							
Mentoring	10	10	7	6	6		9
Re-Entry/Pre-Release							
Tutoring/Peer Education							32
Grief/Biblical Counseling	6	14	7	10	7	15	10
Hospice/Hospital/Geriatric							
Suicide Intervention (CDO)							
Preaching	82						
Tier-Walking	76	106	51	60	64	93	89
Teaching Classes			120	58	32		
Day Room Ministry	10	37	23	21	16	27	8
Rec Yard Ministry							
Music/Worship Ministry	330			98			481
Visitation Reports Completed						1	
Baptism							
Other: Classes						113	
Other:							
TOTALS	514	167	208	253	125	248	629

Comments: (Chaplain's evaluation of the Field Minister)

Field Minister [REDACTED] has been an asset to the Chaplaincy Dept. He has performed his duties well and represents the Field Ministry program in positive light. I have no issues or concerns with Field Minister [REDACTED].

Field Minister Name: [REDACTED]

Daily Meeting w/ Chaplain: Yes / No

Chaplain: Christopher Scales

Weekly Debriefing w/ Chaplain: Yes / No

Field Ministers Report for the Month of: February 2019

Unit: Jordan/Baten

Monthly Tracking

Pack Unit - Activity	Week 1	Week 2	Week 3	Week 4	Total
Gatekeeper/intake	12	9	6	16	43
Mentoring	22	30	27	35	114
Re-Entry/Pre-Release	4	2	0	0	6
Tutoring/Peer Education	0	0	0	0	0
Grief/Biblical Counseling	32	26	23	34	115
Hospice/Hospital/Geriatric	25	35	41	31	132
Suicide Intervention (CDO)	0	0	0	1	1
Preaching / Presentation	56	108	71	30	265
Tier-walking	93	70	101	121	385
Teaching Classes	49	95	75	12	231
Day Room Ministry	4	4	4	12	24
Rec Yard Ministry	0	0	0	0	0
Music/Worship Ministry	0	0	0	0	0
Baptism	0	0	0	0	0
Other: Prayer Leader	97	156	103	78	434
Other: Chapel/Quest	7	8	8	72	95
Other: Kairos	5	0	0	5	10
Other: Freedom	31	35	0	0	66
Other: Bridges to Life/Fundamentals	12	52	61	12	137
Other: Kingdom Man	0	19	0	0	19
Totals:			520	459	979

Pack Unit	Day	Class	Class	Class	Class
	N/A	none	none	none	none
	Sun	Kairos	Kairos	none	none
	Mon	Kingdom Man/Freedom	Kingdom Man/Freedom	none	none
	Tue	Quest for Authentic Manhood	Quest for Authentic Manhood	none	none
	Wed	Bridges to life	Bridges to life	none	none
	Thu	none	none	none	none
	Fri	Dorm Bible Study: Book of Romans	Dorm Bible Study: Book of Romans	none	none
	Sat	none	none	none	none

Monthly Tracking

Pack Unit	WEEKLY FIELD MINSTER REPORT		
			(4) [REDACTED]
4			[REDACTED]
4			
4			
4			
4			

David Nichols

December 6, 2018

**Texas Department of Criminal Justice
Rehabilitation Programs Division
Field Ministers Report for the Month of February 2019**

Connally Unit (CY)

Activity	# of Contacts	# of Contacts	# of Contacts	# of Contacts
Gatekeeper/Intake				
Mentoring	13	21	51	20
Re-Entry/Pre Release				
Tutoring/Peer Education		85		
Grief/Biblical Counseling	2	7	19	2
Hospice/Hospital/Geriatric	14			
Suicide Intervention (CDO)		1		2
Preaching	205	20	190	
Tier-Walking	7	36	209	62
Teaching Classes	610	620	43	78
Day Room Ministry				
Rec Yard Ministry				
Music/Worship Ministry	150	597	309	
Leadership Meeting	15	15		
Faith-based Dorm Orientation	40			
Prayer/Counseling	120	15	207	
Totals	1176	1417	1028	164
				Kolbe Retreat 20. 60
				631

Chaplain: Alvin L. Post Chaplain Signature: [Signature] Date: 3-1-19
Please Print

Attention: Please send report every month to:
Fax or email to Regional Chaplain Casey Celum (361-362-6662)

Field Ministry Monthly Report Comments

February 2019

- 2-5-19 We met with Chaplain Waddle for the first time today. It was a good meeting.
(FM [REDACTED])
- 2-6-19 Conducted an orientation for the second phase of the Faith-based dorm today as we brought in more participants. It was good to bring in the new guys and refresh the ones who have been there. We are making provision for the new guys to catch up on some of what they missed in phase 1. (FM [REDACTED])
- 2-8-19 I was called out at 1AM to speak with a man [REDACTED] in medical. He was having a [REDACTED] and his cellie did not want him in the cell because of the [REDACTED]. Also, [REDACTED] had not heard from his [REDACTED] for some time, which also added to his disturbed mental state. (FM [REDACTED])
- 2-9-19 Lt. Portugal had called me out at 3AM to speak with a man named [REDACTED]. He was feeling [REDACTED]. After briefly talking to the man he received a case for masturbation and claimed that his cellie was the person involved so he filed an L.I.D. I asked him if he knew the purpose of an L.I.D. for (because not only did the officer write him for masturbation but also for refusing housing) he said yes. I let him know that he should not misuse the system just to absolve a case. In the end he did not want to talk about his spiritual issues. (FM [REDACTED])
- 2-10-19 Lt. Gibson called for a FM to speak with an offender in 12A-62 about the loss of his loved one. I spoke with him for over an hour. I was able to get him calmed down. When I departed he was in a good spot. Thank God. (FM [REDACTED])
- 2-10-19 Again I was called out to 12 building by Lt. Gibson, this time for a different offender who was feeling like he wanted to cut himself. I spoke with him for over about an hour as well as getting him calmed down and was able to get him to stop and think about what he was doing/ When I was finished speaking with him he was in a good place when I left him. (FM [REDACTED])
- 2-17-19 I've been training and mentoring [REDACTED] to learn how to preach. Today was his first time up and he was very nervous. He did alright and settled down once he got into the sermon. (FM [REDACTED])
- 2-19-19 Went and visited the men in medical with brother Stauer, a volunteer. He was a hospital chaplain for 5 years and retired as a TDCJ chaplain after 10. He was able to reach out and just touch the hearts of the men (even the grumpy ones!).
(FM [REDACTED])

2-20-19

Went with [REDACTED] to the Faith-based dorm to support him for his first class over there and to smooth the way for him since the staff are still a little unfamiliar with him. This is the first time we have gone there for an evening class. The guys were very receptive to his class on ethics. (FM [REDACTED]).

2-28-19

Shift Lt. called me to 12 building to speak to offender [REDACTED]. Mr. [REDACTED] is a young man with a life sentence and recently got into a fight on L-pod. He is currently in A section waiting for UCC. He was beginning to feel way anxious about his sentence and his surroundings. The isolation was getting to him and felt very nervous and helpless. He hasn't talked to his family in a while and was requesting a phone call. We talked about the path he was on and discussed the need for him to participate in classes and programs. He agreed. We prayed and he felt a lot better. (FM [REDACTED])

**Texas Department of Criminal Justice
Rehabilitation Programs Division
Field Ministers Report for the Month of Feb 2019**

McConnell Unit (ML)

Activity	# of Contacts	# of Contacts	# of Contacts	# of Contacts	# of Contacts	# of Contacts
Gatekeeper/Intake						
Mentoring	40	16	18	13	4	
Re-Entry/Pre Release						
Tutoring/Peer Education	40	23	12	9	1	2
Grief/Biblical Counseling		12	23	5	7	6
Hospice/Hospital/Geriatric						
Suicide Intervention (CDO)						
Preaching	330	240	280	141	100	
Tier-Walking	110	350	231	347	191	
Teaching Classes	200	44	213	20		
Day Room Ministry	65	16	104	21		
Rec Yard Ministry			46			
Music/Worship Ministry			150			
Baptism						
Other		70	261	121	57	
Other		41				
Totals	785	835	1317	671	360	
TOTAL ALL						3968

Chaplain: J. Wright, D. Bartley

Chaplain Signature:

David Bartley

Date: 03/01/2019

Texas Department of Criminal Justice
 Rehabilitation Programs Division
 Field Ministers Report for the Month of January 17, 2019 - February 28, 2019
 Lewis Unit (GL)

Activity	# Contacts	# Contacts	# Contacts	# Contacts
Gatekeeper/Intake				
Mentoring				1
Re-entry/Pre-Release				
Tutoring/Peer Education				
Grief/Biblical Counseling	5	2		1
Hospice/Hospital/Geriatric				
Suicide Intervention (CDO)				
Preaching				
Tier-Walking	10	98		91
Teaching Classes	344	43		105
Day Room Ministry	21	6		1
Rec Yard Ministry				
Music/Worship Ministry		258		299
Baptism				
Other	35	166		
Other	15			
Totals	430	414		496
				659

Chaplain: Michael T. Pals Signature: [Signature] Date: 3/5/19

Attn: Please send report monthly (fax/email) to: Field Ministry Coordinator Watson Rugano, Watson.Rugano@tdcj.texas.gov or FAX (936) 437-6299

Texas Department of Criminal Justice
 Rehabilitation Programs Division
 Field Ministers Report for the Month of February
 Ellis Unit (E1)

Activity	# Contacts	# Contacts	# Contacts	# Contacts
Gatekeeper/Intake				
Mentoring				
Re-Entry/Pre-Release				
Tutoring/Peer Education			309	
Grief/Biblical Counseling	1			
Hospice/Hospital/Geriatric				
Suicide Intervention (CDO)				
Preaching	92			
Tier-Walking	8	33		68
Teaching Classes	164			9
Day Room Ministry	97	171	138	32
Rec Yard Ministry				
Music/Worship Ministry		92	240	117
Baptism				
Other				
Other				
TOTALS	362	336	687	226

Chaplain: *P. J. [Signature]*

Signature: *P. J. [Signature]* Date: *2/28/19*

Attn: Please send report monthly (faxscan) to: Field Ministry Coordinator Myron Waddle, myron.waddle@tdcj.texas.gov or FAX (936) 437-6299

To: F.M.A.C.

I am requesting to be moved closer to my family. It has become more difficult for my [REDACTED] to visit me, in addition I have many [REDACTED] who I would like to be able to educate and help guide while young. I would also be able to assist the other Field Ministers on the unit. I am from [REDACTED] and the Hughes Unit would be the closest and ideal unit. Thank you for your consideration.

Respectfully,

[REDACTED]

Activity	Sunday # Contacts	Monday # Contacts	Tuesday # Contacts	Wednesday # Contacts	Thursday # Contacts	Friday # Contacts	Saturday # Contacts
Gatekeeper/Intake			1		1		
Mentoring							
Re-Entry/Pre-Release							
Tutoring/Peer Education							
Grief/Biblical Counseling		1	1				1
Hospice/Hospital/Geriatric							
Suicide Intervention (CDO)							
Preaching							
Tier-Walking			68	10	17	9	
Teaching Classes		50	34	25	15		
Day Room Ministry			16				
Rec Yard Ministry	6						6
Music/Worship Ministry				136		9	
Visitation Reports Completed					1		
Baptism							
Other Kairos Rev /GED G							13 / 63
Other: Movie Days	145					33	
TOTALS	151	51	120	171	33	51	83

Comments: (Chaplain's evaluation of the Field Minister)

Responsible to lead Daily Chaplaincy Meeting Wk 1 Feb 2019: Unit Lockdown Excused from meeting 2/25-29/19 as helping w/ Epic Class (Windham).

Field Minister Name: [REDACTED]

Daily Meeting w/ Chaplain: Yes / No

Chaplain: Billington / McCarty / Seidlitz

Weekly Debriefing w/ Chaplain: Yes / No

Field Ministers Report for the Month of February 2019

Unit: Bill Clements

Activity	Sunday # Contacts	Monday # Contacts	Tuesday # Contacts	Wednesday # Contacts	Thursday # Contacts	Friday # Contacts	Saturday # Contacts
Gatekeeper/Intake					2		
Mentoring	9	10	11	12	12	11	11
Re-Entry/Pre-Release							
Tutoring/Peer Education							
Grief/Biblical Counseling							
Hospice/Hospital/Geriatric	1				1		
Suicide Intervention (CDO)							
Preaching							
Tier-Walking		2		5		11	
Teaching Classes							
Day Room Ministry	24	22	25	19	14	19	20
Rec Yard Ministry							
Music/Worship Ministry							
Visitation Reports Completed							
Baptism							
Other:							
Other:							
TOTALS	34	34	36	36	29	41	31

Comments: (Chaplain's evaluation of the Field Minister)

Responsible to lead Daily Chaplaincy Meeting WK 2 Feb 2019: Not prepared to lead M and didn't come on Tuesday. Attended M 2/25 & W 2/27 Daily Chaplaincy meetings. Excused from 2/26 Tu due to Mail / Withdrawal Lay-in.

Field Minister Name: [REDACTED]

Chaplain: Billington / McCarty / Seiditz

Field Ministers Report for the Month of February 2019

Daily Meeting w/ Chaplain: Yes / No

Weekly Debriefing w/Chaplain: Yes / No

Unit: Bill Clements

Activity	Sunday # Contacts	Monday # Contacts	Tuesday # Contacts	Wednesday # Contacts	Thursday # Contacts	Friday # Contacts	Saturday # Contacts
Gatekeeper/Intake		12				6	
Mentoring			5	9	5		
Re-Entry/Pre-Release							
Tutoring/Peer Education							
Grief/Biblical Counseling		10	7	12	8	9	
Hospice/Hospital/Geniatric							
Suicide Intervention (CDO)							
Preaching							
Tier-Walking		36	32	67	46	18	
Teaching Classes							
Day Room Ministry							
Rec Yard Ministry							
Music/Worship Ministry						32	
Visitation Reports Completed							
Baptism							
Other: Bridges to Life Class		111					
Other:							
TOTALS		169	44	88	59	65	

Comments: (Chaplain's evaluation of the Field Minister)

Responsible to lead Daily Chaplaincy Meeting WK3 Feb 2019: did Monday and Friday. Did not even attend Tu, W, & Th 2/19-21 Daily Meetings.

Did not do any of the six requested FM Visitations for the week. Came at end of M (2/25) Daily Chaplaincy meeting, attended 2/26 Tu & 2/27 Daily Meeting.

Field Minister Name: [REDACTED]

Daily Meeting w/ Chaplain: Yes / No

Chaplain: Billington / McCarty / Seiditz

Weekly Debriefing w/ Chaplain: Yes / No

Field Ministers Report for the Month of February 2019

Unit Bill Clements

Activity	Sunday # Contacts	Monday # Contacts	Tuesday # Contacts	Wednesday # Contacts	Thursday # Contacts	Friday # Contacts	Saturday # Contacts
Gatekeeper/Intake							
Mentoring	8	19	27	30	19		
Re-Entry/Pre-Release							
Tutoring/Peer Education							
Grief/Biblical Counseling							
Hospice/Hospital/Geriatric							
Suicide Intervention (CDO)							
Preaching							
Tier-Walking	24	22	18	15	26	20	14
Teaching Classes							
Day Room Ministry							
Rec Yard Ministry							
Music/Worship Ministry							
Visitation Reports Completed							
Baptism						144	
Other: Jumah							
Other:							
TOTALS	32	41	45	45	45	164	14

Comments: (Chaplain's evaluation of the Field Minister)

Responsible to lead Daily Chaplaincy Meeting WK4 Feb 2019. Excused from meeting 2/25-29/19 helping w/ Epic Class (Windham).

Field Minister Name: [REDACTED]

Daily Meeting w/ Chaplain: Yes / No

Chaplain: Billington / McCarty / Seidltz

Weekly Debriefing w/ Chaplain: Yes / No

Field Ministers Report for the Month of February 2019

Unit Bill Clements

Activity	Feb. 2019 Week 1 # Contacts	Feb. 2019 Week 2 # Contacts	Feb. 2019 Week 3 # Contact	Feb. 2019 Week 4 # Contacts	Feb. 2019 Week 5 # Contact	Feb. 2019 Totals
Gatekeeper/Intake						
Mentoring	15	18				33
Re-Entry/Pre-Release						
Tutoring/Peer Education						
Grief/Biblical Counseling	13	7				20
Hospice/Hospital/Geriatric	3					3
Suicide Intervention (CDO)						
Preaching		160				160
Tier-Walking	40	66				106
Teaching Classes						
Day Room Ministry						
Other:		20				20
TOTALS	71	271				342

Comments: (chaplain's evaluation of the Field Minister)

██████████ performed all assigned duties satisfactorily. ██████████ is having ██████████ installed in March. Due to his health problems, we have given ██████████ permission to cut back his workload and do only what he feels he is physically capable of doing.

Field Minister Name: ██████████

Daily Meeting W/Chaplain Yes/No

Chaplain: Gary Redwine

Weekly Debriefing W/Chaplain Yes/No

Attr: Please send report weekly (email) to Region V Chaplain: mary_berry@tdci.texas.gov

Activity	Feb. 2019 Week 1 # Contacts	Feb. 2019 Week 2 # Contacts	Feb. 2019 Week 3 # Contacts	Feb. 2019 Week 4 # Contacts	Week 5 # Contacts	Totals
Gatekeeper/Intake						
Mentoring	9	2	15	19		45
Re-Entry/Pre-Release						
Tutoring/Peer Education						
Grief/Biblical Counseling	4	1	3			5
Hospice/Hospital/Geriatric	2	5				10
Suicide Intervention (CDO)		2	1	1		2
Preaching		20	155			175
Tier-Walking	30	35	11	40		116
Teaching Classes			42			42
Day Room Ministry	20	14	16	13		63
Other:		2				2
TOTALS	63	81	243	73		460

Comments: (chaplain's evaluation of the Field Minister)

Field Minister Name: [REDACTED]

Daily Meeting W/Chaplain Yes/No

Chaplain: Gary Redwine

Weekly Debriefing W/Chaplain Yes/No

Attn: Please send report weekly (email) to Region V Chaplain: mary.berry@tdci.texas.gov

Activity	Feb. 2019 Week 1 # Contacts	Feb. 2019 Week 2 # Contacts	Feb. 2019 Week 3 # Contacts	Feb. 2019 Week 4 # Contacts	Week 5 # Contacts	Totals
Gatekeeper/Intake						
Mentoring	19		12	10		41
Re-Entry/Pre-Release						
Tutoring/Peer Education						
Grief/Biblical Counseling			1			1
Hospice/Hospital/Geriatric						
Suicide Intervention (CDO)						
Preaching			90			90
Tier-Walking	17	38	31	35		121
Teaching Classes	37		78	30		145
Day Room Ministry	20					20
Other: Rec Ministry	85	111	24	15		235
TOTALS	178	149	236	90		663

Comments: (Chaplain's evaluation of the Field Minister)
 [redacted] gives minimal effort to and argumentative about any tasked assigned by the unit chaplains, preferring only his areas of special interest, which at this time is primarily a rec yard ministry. Field ministers are assigned specific buildings each day, usually two, to perform tier-walking and seeking out ministry opportunities. All field ministers are usually back within two hours, even though assigned multiple buildings.

Field Minister Name: [redacted] Daily Meeting W/Chaplain Yes/No

Chaplain: Gary Redwine [redacted] Weekly Debriefing W/Chaplain Yes/No

Attn: Please send report weekly (email) to Region V Chaplain: mary.berry@tdci.texas.gov

Activity	Feb. 2019 Week 1 # Contacts	Feb. 2019 Week 2 # Contacts	Feb. 2019 Week 3 # Contacts	Feb. 2019 Week 4 # Contacts	Week 5 # Contacts	Totals
Gatekeeper/intake						
Mentoring	21	21	21	15		78
Re-Entry/Pre-Release						
Tutoring/Peer Education						
Grief/Biblical Counseling			1			1
Hospice/Hospital/Geriatric		7	5	6		18
Suicide Intervention (CDO)	8					8
Preaching	17					17
Tier-Walking	48	43	43	94		228
Teaching Classes						
Day Room Ministry		70	70	50		190
Other		1				1
TOTALS	94	142	140	185		541

Comments: (Chaplain's evaluation of the Field Minister)
 [redacted] exerts little effort in performing ministry on the unit. He seldom puts in a full day's work, preferring to hang out in the chapel or go to his house. When his time to preach in either the open-call Christian services or the medium custody services arrives in the rotation, he usually shows a video rather than put in the effort to prepare a sermon. This is indicative of his approach to ministry. He, like some of the other field ministers, puts out minimal effort in tasks assigned to him.

Field Minister Name: [redacted]

Daily Meeting W/Chaplain Yes/No

Chaplain: Gary Redwine

Weekly Debriefing W/Chaplain Yes/No

Attn: Please send report weekly (email) to Region V Chaplain: mary.berry@tdci.texas.gov

Activity	Feb. 2019 Week 1 # Contacts	Feb. 2019 Week 2 # Contacts	Feb. 2019 Week 3 # Contacts	Feb. 2019 Week 4 # Contacts	Week 5 # Contacts	Totals
Gatekeeper/Intake	7		11			18
Mentoring	4	4	2			10
Re-Entry/Pre-Release						
Tutoring/Peer Education						
Grief/Biblical Counseling	2	2	2			6
Hospice/Hospital/Geriatric	2	1				3
Suicide Intervention (CDO)			1			1
Preaching	150	1	1	17		169
Tier-Walking	49	59	48	13		169
Teaching Classes	38	40	42	20		140
Day Room Ministry	5	25				30
Other:						
TOTALS	257	132	107	50		546

Comments: (chaplain's evaluation of the Field Minister)
 [REDACTED] will perform assigned tasks adequately. However, he uses his field minister privileges to go wherever he wants on the unit, even though instructed by the chaplains and the warden that he must have a pass wherever he goes. [REDACTED] conduct has created some trust problems in that we can never be sure that he is where he is supposed to be and doing what he is supposed to do.

Field Minister Name: [REDACTED] Daily Meeting W/Chaplain Yes/No

Chaplain: Gary Redwine [REDACTED] Weekly Debriefing W/Chaplain Yes/No

Attn: Please send report weekly (email) to Region V Chaplain: mary.berry@tdci.texas.gov

Texas Department of Criminal Justice
 Rehabilitation Programs Division
 Field Ministers Report for the Week of February 01 through February 28, 2019
 Unit Smith

Activity	Sunday # Contacts	Monday # Contacts	Tuesday # Contact	Wednesday # Contacts	Thursday # Contacts	Friday # Contacts	Saturday # Contacts
Gatekeeper/Intake			37	1	44	1	
Mentoring							
Re-Entry/Pre-Release							
Tutoring/Peer Education		22					
Grief/Biblical Counseling	2	1	6		1		
Hospice/Hospital/Geriatric	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Suicide Intervention (CDO)				1			
Preaching							
Tier-Walking				41		41	
Teaching Classes							
Day Room Ministry							
Other:	**				*		**
Other: Super Bowl Fellowship	59						
Other: Reaching Hand Ministry	*** (02/03)						*** (02/02)
TOTALS	61	23	43	43	44	42	

* Attended Anger Management class
 ** Helped with and attended church services
 *** Helped with and attended Reaching Hand Ministry
 Comments: (Chaplain's evaluation of the Field Minister)

Field Minister Name: [REDACTED] Daily Meeting W/Chaplain Yes/No
 Chaplain: Joe Earnest Weekly Debriefing W/Chaplain Yes/No
 Attn: Please send report weekly (email) to Region V Chaplain: mary.berry@tdcj.texas.gov

Texas Department of Criminal Justice
 Rehabilitation Programs Division
 Field Minister's Report for the Week of February 01, through February 28, 2019
 Unit Smith

Activity	Sunday # Contacts	Monday # Contacts	Tuesday # Contacts	Wednesday # Contacts	Thursday # Contacts	Friday # Contacts	Saturday # Contacts
Gatekeeper/Intake			37		44	1	
Mentoring							
Re-Entry/Pre-Release							
Tutoring/Peer Education		22					
Grief/Biblical Counseling			3	2			1
Hospice/Hospital/Geriatric	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Suicide Intervention (CDO)				1		1	1
Preaching							
Tier-Walking				89		59	
Teaching Classes							
Day Room Ministry				1			
Other:	**				*		**
Other: Super Bowl Fellowship	59						
Other: Reaching Hand Ministry	*** (02/03)						*** (02/02)
TOTALS	59	22	40	93	44	61	2

* Attended Anger Management class
 ** Helped with and attended church services
 *** Helped with and attended Reaching Hand Ministry
 Comments: (chaplain's evaluation of the Field Minister)

Field Minister Name: [REDACTED] Daily Meeting W/Chaplain Yes/No
 Chaplain: Joe Earnest Weekly Debriefing W/Chaplain Yes/No
 Attn: Please send report weekly (email) to Region V Chaplain: mary_berry@tdci.texas.gov

Texas Department of Criminal Justice
 Rehabilitation Programs Division
 Field Ministers Report for the Week of February 01, through February 28, 2019
 Unit Smith

Activity	Sunday # Contacts	Monday # Contacts	Tuesday # Contacts	Wednesday # Contacts	Thursday # Contacts	Friday # Contacts	Saturday # Contacts
Gatekeeper/Intake			37		44		
Mentoring							
Re-Entry/Pre-Release							
Tutoring/Peer Education		22					
Grief/Biblical Counseling	1		3				1
Hospice/Hospital/Geriatric	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Suicide Intervention (CDO)							
Preaching							
Tier-Walking				100			130
Teaching Classes							
Day Room Ministry							
Other:							**
Other: Super Bowl Fellowship		59					
Other: Reaching Hand Ministry	*** (02/03)						*** (02/02)
TOTALS	60	22	40	100	44	130	1

** Helped with and attended church services
 *** Helped with and attended Reaching Hand Ministry
 Comments: (chaplain's evaluation of the Field Minister)

Field Minister Name: [REDACTED] Daily Meeting W/Chaplain Yes/No
 Chaplain: Joe Earnest Weekly Debriefing W/Chaplain Yes/No
 Attn: Please send report weekly (email) to Region V Chaplain: mary.berry@tdci.texas.gov

Hughes Unit - Activity					
Gatekeeper/Intake		9			
Mentoring		31		3	18
Re-Entry/Pre-Release					28
Tutoring/Peer Education			25		22
Grief/Biblical Counseling	2			3	
Hospice/Hospital/Geriatric					
Suicide Intervention (CDO)	1				205
Preaching / Presentation					
Tier-walking	166	93		149	475
Teaching Classes	118	71		91	218
Day Room Ministry	191	33			
Rec Yard Ministry		237			
Music/Worship Ministry				478	
Baptism					
Other:Prayer leader	85				
Other: (chapel assistance)	24	89			200
Other:					
Totals:	587	589		724	1166
Hughes Unit	Day	Class		Other	
NOTE:	Sun			Preaching	
	Mon	Men's Fraternity			
	Tue	Voyager			
	Wed	Ministry 101			
	Thu	Homeward Bound			
	Fri	Discipleship			
	Sat				

Texas Department of Criminal Justice
 Rehabilitation Programs Division
 Field Ministers Report for the Month of February 2019
 Stiles Unit (ST)

Field Minister Activity	Offender # Contacts	Offender # Contacts	Offender # Contacts
Gatekeeper/intake			
Mentoring	3	7	9
Re-Entry/Pre-Release			
Tutoring/Peer Education	4		
Grief/Biblical Counseling	6	15	2
Hospice/Hospital/Geriatric	9	10	16
Suicide Intervention (CDO)	5		
Preaching/Presentation		439	274
Tier-Walking	522	837	863
Teaching Classes	122	36 /Alpha 260	Alpha 260
Day Room Ministry		7	
Rec Yard Ministry			
Baptism			
Other: Talent Show	198		
Other: Veterans Group Min	120		
Other: communion service			68
Other: Hip-Hop Service		200	200
TOTALS	989	1811	1692

Chaplain: _____

Signature: _____

Attr: Please send report to Regional Chaplain monthly (fax/scan) by the 25th of each month.

Comments:

Texas Department of Criminal Justice
 Rehabilitation Programs Division
 Field Ministers Report for the Month of Feb. 2019
 Estelle Unit (E2)

Activity	# Contacts	# Contacts	# Contacts	# Contacts
Gatekeeper/Intake	0	0	250	0
Mentoring	30	0	7	36
Re-Entry/Pre-Release	0	0	0	0
Tutoring/Peer Education	0	0	13	8
Grief/Biblical Counseling	0	0	25	0
Hospice/Hospital/Geriatric	1214	0	30	0
Suicide Intervention (CDO)	1	0	3	0
Preaching	0	60	0	152
Tier-Walking	218	153	600	342
Teaching Classes	226	476	92	149
Day Room Ministry	28	0	50	22
Rec Yard Ministry	0	0	0	0
Music/Worship Ministry	345	0	0	0
Baptism	0	0	0	0
Other	0	6	0	20
Other/Kingdom Brawlers	0	0	288	4
TOTALS	2,062	695	1358	733

Chaplain: Watson Rugano

Signature: _____



Date: _____

2-28-19

Attn: Please send monthly (fax/scan) to: Field Ministers Coordinator Myron Waddle, myron.waddle@tdcj.texas.gov

Texas Department of Criminal Justice
 Rehabilitation Programs Division
 Wymne Unit Field Ministers Report for the Month of February 2019

ACTIVITY						
Gatekeeper/Intake	10	0	0	0	3	
Mentoring	168	38	162	182	66	
Re-Entry/Pre-Release	0	0	0	0	0	
Tutoring/ Peer Education	0	728	15	210	475	
Grief/Biblical Counseling	2	13	21	27	7	
Hospice/Hospital/Geriatric	0	0	0	0	0	
Suicide Intervention (CDO)	4	0	0	0	0	
Preaching	50	0	0	73	0	
Tier-Walking	165	69	126	199	89	
Teaching Classes	150	0	0	81	0	
Day Room Ministry	72	12	0	145	34	
Rec Yard Ministry	0	31	0	0	0	
Music/Worship Ministry	0	0	0	0	0	
Baptism	0	0	0	0	0	
Other:	2	0	10	0	0	
Other:	0	0	0	0	0	
TOTALS	623	891	335	917	674	

Texas Department of Criminal Justice
 Rehabilitation Programs Division
 Field Ministers Report for the Month of February
 Ellis Unit (E1)

Activity	# Contacts	# Contacts	# Contacts	# Contacts
Gatekeeper/intake				
Mentoring				
Re-Entry/Pre-Release				
Tutoring/Peer Education			309	
Grief/Biblical Counseling	1			
Hospice/Hospital/Geriatric				
Suicide Intervention (CDO)				
Preaching	92			
Tier-Walking	8	33		68
Teaching Classes	164			9
Day Room Ministry	97	171	138	32
Rec Yard Ministry				
Music/Worship Ministry		92	240	117
Baptism				
Other				
Other				
TOTALS	362	336	687	226

Chaplain: P. J. [Signature]

Signature: P. J. [Signature]

Date: 2/28/19

Attn: Please send report monthly (fax/scan) to: Field Ministry Coordinator Myron Waddle, myron.waddle@texas.gov or FAX (936) 437-6299

Robertson Unit - Activity					
Gatekeeper/Intake			94		
Mentoring	37	39	11	57	
Re-Entry/Pre-Release					
Tutoring/Peer Education					
Grief/Biblical Counseling	22	19	7	2	
Hospice/Hospital/Geriatric	19				
Suicide Intervention (CDO)		2	10		
Preaching / Presentation	68	69	50	80	
Trer-walking	310	308	669	248	
Teaching Classes	80	476	123	204	
Day Room Ministry	19		21		
Rec Yard Ministry				55	
Music/Worship Ministry			24	128	
Baptism					
Other: Prayer Leader	47	75		220	
Other: Chapel					
Other: Announcements	45	95			
Other: FBD				434	
Totals:	647	1083	1009	1428	0
Robertson Unit	Day	Class	Other		
	Sun	NONE			
	Mon	Bondage Breaker			
	Tue	Masterlife	Journey	New Beginners	
	Wed	Overcomers (7BL)	Conflict Resolution (7BL)		
	Wed				
	Thu	Overcomers	Conflict Resolution		
	Fri	Apologetics	Voyager		
	Sat	NONE			

Region 6 – Field Ministers February 2019

Robertson Unit-Activity					<i>Need a replacement</i>
Gatekeeper/intake			94		
Mentoring/Discipleship	37	39	11 [This is without Ad. Seg.]	57	
Re-Entry/Pre-Release					
Tutoring/Peer Education					
Grief/Biblical Counseling	22	19	7	2	
Hospice/Hospital/Geriatric	19				
Suicide Intervention		2	10 [12 Bldg--These were the serious]		
Preaching/Presentation	Jumah 68	69	50	80	
Tier-walking	310	308	669 [61 hours were in Ad. Seg alone.]	248	
Teaching Classes	80 <i>Just started a new class!</i>	476	123	204	
Day Room Ministry	19		21 [Thurs. Bible Study		
Rec Yard Ministry				55	
Music/Worship Ministry			24	128	
Baptism					
Other: Prayer Leader	47	75		220	
Other: Chapel					
Other: Announcements	45 [Announcement in Jumah Services]	95			
Other: Group Leader (BTL)					
Other: Servitude, passing out Christmas sacks (*Estimate)			65 [SSF in 11 Bldg.]		
Faith Based Dorm				434	
Totals:	647	1013	1,067	1,428	
Robertson Unit Classes Schedule Spring 2019	Day	Class	Other		
	Sunday	None			
	Monday	Bondage Breakers			
	Tuesday	Master Life			
		Journey Through God's Word			
		Now Beginners			
	Wednesday	7 Bldg. Overcomers			

Region 6 – Field Ministers February 2019

		7 Bldg. Conflict Resolution			
	Thursday	Overcomers			
		Conflict Resolution			
	Friday	Apologetics			
		Voyager			
	Saturday	None			

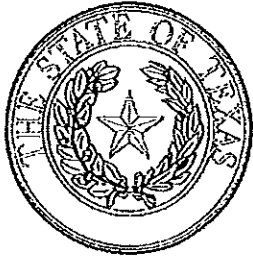
Comments:

- There are some discrepancies with my contact numbers. Due to the fact that my ministry is now primarily, and full time, Ad. Seg I have negated some of the numbers, especially discipleship. I have about 90 (+) guys I see every week in Seg. So even though these can technically be counted as "Discipleship contacts", I have chosen to not put them in "Discipleship/Mentoring Contacts." Additionally, I have begun the discipleship course in Ad. Seg. that is being facilitated in population by FM [redacted] and also see *these* men on a regular basis. There is a push by myself and the chaplains to begin "Voyager" [an ITP program] in Ad. Seg. but currently I am in need of the books. If possible can there be 40 "Voyager" books sent to the Unit for Ad. Seg. purposes, or can there be information provided so that I can order them? It would be greatly appreciated.

Moreover, I will soon be pushing to implement either a Faith Based Dorm [3 Sections] or PACE Program for Ad. Seg. PACE is taught on Allred Unit and I personally believe it can be beneficial here on this unit also.

See note in Tier-Walking section.

- [redacted]
- Over the month of February I had good interaction with the officers on the unit. Most officers know I'm a field minister or at least know what one is.
- There has been a new understanding toward us field ministers; the officers have been allowing me to freely minister to the men on 7 Bldg. These men have a thirst for the Word of God and though there are four of us, we are needing another field minister to replace [redacted]
- [no Longer with us, need replacement.]



Texas Department of Criminal Justice

Bryan Collier
Executive Director

March 20, 2019

Michael Maness

Attached is the information responsive to your request.

We have determined that complying with your request resulted in the below cost; therefore, we are providing you with this cost invoice.

Itemized List of Charges:

<u>Description</u>	<u>Quantity x Price</u>	<u>Total</u>
Standard Sized Copies	38 x \$0.10	\$3.80
Labor minutes (\$15 per hour)	0.75 hours x \$15.00	\$11.25
Overhead Charges	20% of \$11.25	\$2.25
Postage Cost	N/A pages @ \$0.38 for first five pages + \$0.04 per additional page	N/A
Total Cost		\$17.30

Payment for all public information requests must be in the form of check, cashier's check, or money order and must be made payable to the Texas Department of Criminal Justice (TDCJ).

Please remit payment to the address listed below:

Texas Department of Criminal Justice

Sincerely,

Our mission is to provide public safety, promote positive change in offender behavior, reintegrate offenders into society, and assist victims of crime.

Texas Department of Criminal Justice
www.tdcj.texas.gov